

ARMY PUBLIC SCHOOL UDHAMPUR

APPLICATION FORM FOR THE POST OF HEADMISTRESS (PRIMARY WING)
INTERVIEWS (ON REGULAR BASIS) : ACADEMIC SESSION 2021-22

(TOTAL PAGES OF APPLICATION – 05 (FIVE))

Application form for the post of _____
(To be filled by the candidate in his own handwriting)

Please paste
recent passport
size colour
photograph
(Do not staple)

1. **PERSONAL DATA.**

(a) Name in Full (**Block Letters**) : _____
(Mention title as Ms/Mrs/Mr)

(b) Son/Daughter/Wife of : _____
(**Block Letters**) (Mention Rank in case of Serving/ESM).

(c) Date of Birth & Age :

Date	Month	Year	Age as on 01 Apr 2021		
			Year	Month	Days

Age Criteria Experience. Below 45 years as on 01 April 2021. For ESM(Ex-Servicemen) maximum age will be 58 years. Teaching Experience of 08 years and above at Primary and above level).

(d) Nationality : _____

(e) Present/Correspondence Address : _____

(f) Permanent Home Address: _____

(g) Registered Mob No & Landline No : _____

(h) Registered Mail ID : _____

(j) Adhar Card No : _____

(k) PAN Card No : _____

(l) Religion/Caste : _____

(m) Blood Group : _____

2. **PRESENT/PREVIOUS OCCUPATION.**

(a) Designation of the Post : _____

(b) Name and Address of Institute/Organisation _____

(c) Designation of Superior In charge : _____

(d) Contact No of superior : _____
(For verification, if need be)

(e) Period of Notice you will have to give, if selected. ? : _____

(f) What salary are you drawing : _____

3. **FAMILY DETAILS.**

- (a) Martial State : Married/Unmarried/Divorced_____
- (b) Occupation of Spouse (If married) : _____
- (c) No of Children with age and sex : Male_____ Female_____
- (d) Name of Next of Kin (Heir) : _____
- (e) Contact No of Next of Kin(Heir) : _____ Occupation_____
- (f) Father's Name_____ Occupation_____ Mob No_____
- (g) Mother's Name_____ Occupation_____ Mob No_____

4. **EDUCATIONAL RECORDS : School, College Or University**

Give details of all exams starting from Secondary School onwards and attached Xerox of each Document. Original to be brought for verification at the time of interview.

Examination	Marks Obtained	Percentage %	Division	Year of passing	Subject Taken	Name of University/Board/ Institute

Graduation/Post Graduation through correspondence or regular_____

5. **Have you cleared?:-**

On Line Screening Exam conducted by AWES (CSB)					CTET/TET				
Date	Month	Year	Overall percentage %		Date	Month	Year	Overall percentage %	
			Part - A	Part - B				Paper -I	Paper - II

Note :- Attach Xerox copies of AWES valid Score Card and eligibility certificates (as applicable) as proof.

6. Name and Classes you would prefer to teach with subjects :-
 (a) Classes_____ (b) Subjects_____
7. Training in NCC, scouting, Music/Art, Dramatics or other such activities, give rank, status/proficiencyachieved_____
8. Merit Scholarship won ? If so what ?_____
9. Languages you can read, write and speak fluently :-
 (a)_____ (b)_____ (c)_____

10. Any books/articles written ? If so give their titles/Magazines in which published ? _____

11. **EXPERIENCE** :

Fill the particulars in chronological order starting with your appointment (if there is not enough space attach a separate sheet). Attach Xerox of each experience certificate and bring original at the time of interview for verification.

Experience as PGT (Exact date, month & year to be indicated)		School/College	Subject taught	Classes taught	No of pupils taken	Total Experience as PGT	
From	To					Years	Months
Total Experience as PGT							
Experience as TGT (Exact date, month & year to be indicated)		School/College	Subject taught	Classes taught	No of pupils taken	Total Experience as TGT	
From	To					Years	Months
Total Experience as TGT							

Experience as PRT (Exact date, month & year to be indicated)	School/College	Subject taught	Classes taught	No of pupils taken	Total Experience as PRT	
					Years	Months
Total Experience as PRT						

Include any other post held which are relevant to the field of Education.

12. **APTITUDE:**

- (a) Subject(s) which you enjoy teaching most ? _____
- (b) Other area (Cultural activities): _____

13. (a) Can you take indoor/outdoor games with boys and girls?

Indoor Boys : _____ Outdoor Boys: _____

Girls : _____ Girls: _____

- (b) Which major games do you play ? _____

14. **HEALTH :**

- (a) What kind of health do you keep? _____
- (b) Do you need any medical treatment/assistance for the disease you are suffering from _____
- (c) Are you differently abled ? Give details _____

15. **CO-CURRICULAR ACTIVITIES/GAMES AND SPORTS :**

What co-curricular activities can you teach ? _____

16. **COMPUTER KNOWLEDGE :** (Separate sheet can be attached).

- (a) Have you done any degree/Diploma in Computer, give details : _____
- (b) Any Experience on working on computer give details : _____
- (c) Do you own a personal Laptop, if yes give details : _____
- (d) Your knowledge of computer hardware : _____

17. **OTHER ACTIVITIES:**

(a) In answering please indicate personal characteristics, interests and aspirations you have which you believe will be valuable to this institution :-

(i) _____

(ii) _____

18. (a) Give names of two references, which should know you well personally and have an intimate knowledge of your work (not relatives):-

(i) Name _____ (ii) Name _____

Address _____ Address _____

19. I have/have not been selected at the **CSB Interviews** held _____ on _____ and I have been/have not been selected for appointment at _____

20. **AGREEMENT (IF APPOINTED):-**

(a) I agree to abide by the AWES Rules and Regulations for Army Public Schools.

(b) I undertake to serve the school till the end of the final term, ie upto the finalization of the results of the class taught or a period specified/fixed by the management.

(c) I confirm that I am aware that my services would be liable to transfer in organizational interest at the discretion of the management.

(d) I solemnly state the all the above particulars/Statements are true to the best of my knowledge and belief.

Dated

(Signature of Applicant)

Name _____

S/o, D/o, W/o _____

IMPORTANT INSTRUCTIONS FOR THE CANDIDATES

1. Fill one application Form for one post, if candidate applies for more than one post a separate application form for each post is mandatory.

2. All details mentioned in the application form are mandatory. Fill up in Block Capitals.

3. Affixed one recent coloured passport size photograph on the Space provided at first page right corner (DO NOT STAPLE IT).

4. Out station candidates to forward their applications through Registered post/ Speed Post to 'PRINCIPAL ARMY PUBLIC SCHOOL, PO - PTC , T MORH, UDHAMPUR - (J&K) PIN - 182104' along with Demand Draft of Rs 100/- as processing fee in favour of 'APS UDHAMPUR' payable at Udhampur. No application will be accepted via e-mail. The School will not be responsible for any postal delay.

5. Candidates to mention **Demand Draft number and date on reverse side of application on last page No 5** and also write his/her name and category for which applied on **reverse side of Demand Draft**.

