
CALL FOR QUOTATIONS/TENDERS: PURCHASE OF FURNISHING ITEMS FOR
LIBRARY AT ARMY PUBLIC SCHOOL SENIOR WING AT UDHAMPUR

Sir,

1. Bids are invited for purchase of furnishing items for library. Approx quantity and other details as specified below:-

- (a) Magazine Stand wooden (qty-1)
size 6 ft x 4 ft.
- (b) Wooden Book Racks of size
5.5 ft x 3 ft x 1.5 ft (qty-9)
- (c) News Paper stand wooden 8 ft (qty-1)
- (d) Study Table wooden for students
of size 8 ft x 4 ft (qty- 6)
- (e) Sofa Set three seater (qty-1)
- (f) Centre Table Glass top (qty-1)
- (g) L- Shape Counter for Librarian of size 8.5 ft length, 3 ½ ft height, 2 ½ ft
width and base table 2 ½ ft (qty-1)
- (h) Covered rack partition on library Counter (back side) required as per site.
- (j) Cushioned chairs Ornate Supreme (qty-50)
- (k) High back cushioned chair (qty-1) for Librarian.
- (l) Vertical Blinds for 10 windows of size 1.9 mtr x 1.9 mtr each
measuring (qty-36.1 sq mtr)
- (m) Prices of the items should be inclusive of GST.
- (n) Cost of material, transportation and labour charges etc
complete should be mentioned.

2. **Bidders are required to check library for measurements in respect of news paper stand and covered rack on back side of librarian counter.**

3. For the purpose of quoting rates items can be grouped (combined) as shown below:-

- (a) Wooden book racks, news paper stand wooden, study table wooden, covered partition on back side of librarian counter and counter for librarian as one quotation.**
- (b) Magazine Stand, Centre Table, Cushioned chair ornate supreme, high back chair for Librarian and sofa set three seater as one quotation.**
- (c) Vertical Blinds as one quotation.**

3. Bids in sealed cover are invited for purchase/ assembling of furnishing items for library from the firms having proper Registration/TIN/CST/GST No. Please super scribe "Quotation for Furnishing items for library", RFP number i.e 1058/APSU and date of opening of the bids i.e. **18 Feb 2019** on the sealed cover to avoid the bid being declared invalid.

4. (a) Last date for submission of bids by **1700 hr on 16 Feb 2019**. The Sealed bids should be deposited/ reach by the due date and time. The responsibility to ensure this lies with the bidder. Bids received beyond the time and date given above shall be rejected.

(b) Manner of depositing the bids: Sealed bids should be either dropped in the Quotation Box marked as Quotation box, APS, Udhampur or sent by registered post at the address given above so as to reach by the due date and time. No responsibility will be taken for postal delay or non delivery/ non receipt of bid documents. Bids sent by FAX or e-mail will not be considered (unless the latter has been specifically called for by these modes due to urgency).

(c) Time and date for opening of bids: **18 Feb 2019 at 1200 hrs** at Main office, APS Udhampur. (if due to any exigency, the due date for opening of the bids is declared closed holiday, the bids will be opened on the next working day at the same time or on any other day/time, as intimated by the buyer).

(d) Location of the Tender Box: Reception of APS Sr Wing, Udhampur. Only those bids that are found in the quotation box will be opened. Bids dropped in the wrong quotation box will be rendered invalid.

5. The address and contact numbers for sending bids or seeking clarifications regarding this RFP are given below:-

(a) Bids/queries to be addressed to : Principal, Army Public School, Udhampur.

(b) Postal Address for sending the bids: Army Public School, PO
PTA, Udhampur- 182104

(c) Name/ designation of the contact person: Sanjeev Kumar,
Principal, APS, Udhampur.

(d) Telephone number : Mil : 2167, Civil : 9596881756

(e) E-mail id: apsudhampur @ gmail.com

(f) Fax number : 01992-274128

6. This RFP is being issued with no financial commitment and the customer reserves the right to change or vary any part thereof at any stage. Buyer also reserves the right to withdraw the RFP, should it become necessary at any stage.

Yours faithfully,


Principal