
**CALL FOR QUOTATIONS/TENDERS: PURCHASE OF TWO SEATER DESK AND BENCH
COMBINED FOR BOTH WINGS**

1. Bids are invited for purchase of two seater desk and bench combined. Approx quantity 137 for the school as specified below:-

Technical Bid

(a) 137 Desk and Bench combined are required of following specifications:-

(i) Made of Steel structural base of heavy grade square pipe of 16 gauge with 19 mm laminated board.

(ii) Height of desk (Table) from ground to top 2 ft 6 inch.

(iii) Front side cover of desk(ply) 3 ft 10 inch.

(iv) Top of desk (table) 3 ft x 1 ft 3 inch.

(iv) Height of shelf of desk 8 inch including ply.

(v) Gap between desk and bench for entrance 10 inch.

(vi) Height of bench from ground to seat incl ply 1 ft 3 ½ inch.

(vii) Size of seat of bench= 3 ft x 10 inch.

(viii) Height of bench from seat to top 1 ft 3 ½ inch.

(ix) Back rest of bench (ply) 3 ft x 6 ½ inch.

(x) Length of bench and desk combined from back to front 2 ft 7 inch.

(x) Sample to get approved from school before implementation of order by the bidder whose bid is accepted.

Eligibility criteria : The Vendors having proper GST No may submit their bids.

Commercial Bid

(a) Prices of the items should be inclusive of GST.

(b) Cost of material, transportation and labour charges etc complete should be mentioned including warranty period.

2. It may please be noted that **Technical Bid and Commercial Bid given above need to be submitted in separate sealed envelope. Technical and Commercial Bid found in single envelope will liable to be rejected.**

3. Bids in sealed cover are invited for purchase of two seater Desk and Bench combined from the firms having proper GST No. Please super scribe “____(type of bid) for “Desk and Bench combined”, RFP number i.e 1058/APSU and date of opening of the bids i.e. **03 Oct 2019** on the sealed cover to avoid the bid being declared invalid.

4. (a) Last date for submission of bids by **1500 hr on 01 Oct 2019**. The Sealed bids should be deposited/ reach by the due date and time. The responsibility to ensure this lies with the bidder. Bids received beyond the time and date given above shall be rejected.
- (b) Manner of depositing the bids: Sealed bids should be either dropped in the Quotation Box marked as Quotation box, APS, Udhampur or sent by registered post at the address given above so as to reach by the due date and time. No responsibility will be taken for postal delay or non delivery/ non receipt of bid documents. Bids sent by FAX or e-mail will not be considered (unless the latter has been specifically called for by these modes due to urgency).
- (c) Time and date for opening of bids: **03 Oct 2019 at 1200 hrs** at Main office, APS Udhampur. (if due to any exigency, the due date for opening of the bids is declared closed holiday, the bids will be opened on the next working day at the same time or on any other day/time, as intimated by the buyer).
- (d) Location of the Tender Box: Reception of APS Sr Wing, Udhampur. Only those bids that are found in the quotation box will be opened. Bids dropped in the wrong quotation box will be rendered invalid.
- (e) Earnest Money Deposit: Bidders are required to submit Earnest Money Deposit of Rs 37,000/- along with their bids. The EMD may be submitted in the form of Account Payee Draft, fixed Deposit Receipt, Banker's Cheque of Bank Guarantee from any of the public sector banks or a private sector bank authorized to conduct government business.
- (f) Bids received without EMD will be rejected.
5. The address and contact numbers for sending bids or seeking clarifications regarding this RFP are given below:-
- (a) Bids/queries to be addressed to : Principal, Army Public School, Udhampur.
- (b) Postal Address for sending the bids: Army Public School, PO
PTA, Udhampur- 182104
- (c) Name/ designation of the contact person: Sanjeev Kumar,
Principal, APS, Udhampur.
- (d) Telephone number : Mil : 2167, Civil : 01992-274128
- (e) E-mail id: apsudhampur @ gmail.com
- (f) Mobile number : 9596881756.
6. This RFP is being issued with no financial commitment and the customer reserves the right to change or vary any part thereof at any stage. Buyer also reserves the right to withdraw the RFP, should it become necessary at any stage.

Yours faithfully,



Principal