

## CIRCULAR

1. Further to this office circular dated 03 Nov 2021 and Convening Order No1032/APSU/TA Gp dt 09 Nov 2021 (Copies enclosed).

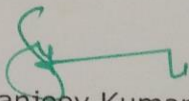
2. It is observed by the undersigned that no input from the Budget Monitoring & Planning Committee or Teachers/employees, who are the Head of the Deptts/Incharges Sections, has yet been received with regards to their views/suggestion for the academic/ infrastructural development of the School on the topics as follows :-

- (a) Minor/Major projects relating to the enhancement of Academic progression with estimated cost thereof.
- (b) Minor/Major construction works for the development of the School Buildings/Infrastructure.
- (c) Eqpt/machinery required for the school.
- (d) Sports items/games facilities required.
- (e) Annual requirements of Hygiene/Sanitation stores.
- (f) Books for Liby.
- (g) Any other requirements.

2. The above is required for Budget Planning for the ensuing Fin Year 2022-23 which is required to be presented in the next SAMC Meeting tentatively scheduled between 15-25 Feb 2022 in the School. Hence, you are once again, requested to fwd your views/suggestion with approx. cost of the work/project to be included in the Annual Budget 2022-23 so that the agenda points for the SAMC Meeting are framed accordingly.

Case No : 1001/Budget 2022-23

Dated : 31 Jan 2022

  
(Sanjeev Kumar)  
Principal

### **Distribution**

1. Circular to all Heads of Deptt.
2. Jr Wg for circulation to teachers/staff. - PI fwd consolidated reqmt/suggestions with cost of each work/project.
3. Vice Principal
4. Headmistress, APS Junior Wing.
5. Head Clerk/Estate Supvr/Supvr Adm
6. Office Copy.