

FORM FOR REGISTRATION OF FIRMS FOR APS UDHAMPUR : FY 2025-26
[CATEGORY : GOOD SUPPLIERS (IT / FURNITURE / SPORTS/ MUSIC/ ELECTRONICS/
HARDWARE)]

Sub : Registration of firms/agencies for supply/service _____

_____ in Army Public School, Udhampur.

1. Name of Firm : _____
2. Address of firm : _____
3. Telephone No : (a) Landline _____
(b) Mobile _____
4. Email ID : _____
5. Name of the owner of the firm with address _____
6. GST Registration No _____ (Copy att:)
7. PAN of the owner _____ (Copy att:)
8. Copies of return of GSTIN of last 03 years attached (Yes/No) _____.
9. Copies of IT return of last 03 years (Yes/No) _____.
10. Copy of MSME certificate (Yes/ No) _____.
11. Copy of **Authorized Vendor Certificate** in which the vendor has applied.
12. Details of experience and place of work during the last 03 years :-

Institution where rendered service/ supplied articles	Period	Name of supplies/ service	If contract was cancelled before expiry, mention reason.

13. Registration Fee (**non refundable**) of **Rs 3,000/-** in the form of Demand Draft favouring Army Public School, Udhampur will be attached.

14. Name and address for bank guarantee _____

Date :

Signature of the owner of the firm & seal

Note : Without GST & TIN number, no firm will be considered. The school reserves the right to cancel the name of supplier/firm/service provider from its approved lists as its absolute discretion without assigning any reason.

UNDERTAKING

1. Mr/Ms _____ proprietor of M/s _____ do hereby undertake that above furnished information is correct to the best of my knowledge and belief. In case of any information/supporting document furnished by me found to be incorrect/false, the offer of my contract will be cancelled automatically and action may be taken as per APS rules. I assure you to provide the best service to the school.

Place : _____

Signature _____

Date : _____

Name of Proprietor _____

Seal of the firm _____

Note : Firms are requested to attach a photo of their shop/place of work indicating the name of the firm.